



City of Deerfield Beach Certified Nursing Assistant

SALARY	\$20.18 - \$26.23 Hourly	LOCATION	North East Focal Point - City of Deerfield Beach, FL
JOB TYPE	Full-Time	JOB NUMBER	01003
DEPARTMENT	Community Services	DIVISION	Health and Social Services
OPENING DATE	07/05/2024	CLOSING DATE	7/19/2024 5:00 PM Eastern

Summary Objective

The purpose of this position is to assist clients with all activities of daily living as needed and staff with recreation and socialization activities for clients.

This class works under close supervision according to set procedures.

Essential Functions

The essential functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.

- Assists clients with all activities of daily living as needed, such as using the restroom and eating.
- Assists recreation coordinator with recreation and socialization activities for clients.
- Assists bus drivers as needed and helps clients on and off bus.
- Logs entry and exit times.
- Takes and documents patient vitals.
- Responds to telephone inquiries.
- Maintains clients' charts as needed.
- Serves snacks and meals.
- Attends staff meetings and nursing seminars.
- Reports client activity and responses to the Nurse.
- Work is performed in a clinical setting and the employee may be exposed to communicable diseases.
- Other duties, responsibilities, and activities may change or be assigned at any time with or without notice.
- Work is performed under the direct supervision of the Nurse and reviewed for quality of service rendered to clients.

Typical Qualifications

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

- High School Graduation or GED equivalent.
- Two (2) years of experience working with cognitively impaired adults or an equivalent combination of education, training and experience.
- Must possess and maintain a valid state driver's license with an acceptable driving history.
- Florida Certified Nursing Aide III.

Knowledge, Skills and Abilities, Work Environment and Work Hours

KNOWLEDGE SKILLS AND ABILITIES:

- Knowledge of cognitive impairment.
- Skill in CPR, Heimlich maneuver, use of blood pressure cuff, and stethoscope.
- Ability to communicate effectively and work within interdisciplinary team with empathy and sensitivity.
- Ability to use small office equipment.

PHYSICAL DEMANDS:

Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.

- Performs medium work that involves walking, standing, stooping, jumping, stretching, or lifting all of the time and also involves exerting between 20 and 50 pounds of force on a regular and recurring basis or exceptional skill, adeptness and speed in the use of the fingers, hands or limbs in tasks involving very close tolerances or limits of accuracy.

WORK ENVIRONMENT:

Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.

- Work is performed in a clinical setting and the employee may be exposed to communicable diseases.

WORK HOURS

35 hours a week- Monday-Friday (May be required to work nights, weekends and holidays to meet the business needs of the City.)

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The City of Deerfield Beach is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

ESSENTIAL SAFETY FUNCTIONS It is the responsibility of each employee to comply with established policies, procedures and safe work practices. Each employee must follow safety training and instructions provided by their supervisor. Each employee must also properly wear and maintain all personal protective equipment required for their job. Finally, each employee must immediately report any unsafe work practices or unsafe conditions as well as any on-the-job injury or illnesses. Every manager/supervisor is responsible for enforcing all safety rules and regulations. In addition, they are responsible for ensuring that a safe work environment is maintained, safe work practices are followed, and employees are properly trained.

EMERGENCY MANAGEMENT RESPONSIBILITIES

Note: During emergency conditions, all City employees are automatically considered emergency service workers. City employees are subject to being called to work in the event of a disaster, such as hurricane, or other emergency situations and are expected to perform emergency service duties as assigned.

The City of Deerfield Beach values the service veterans and their family members have given to our country and supports the hiring of returning service members and military spouses.

Agency

City of Deerfield Beach

Address

150 NE 2nd Avenue

Deerfield Beach, Florida, 33441

Website

<http://www.deerfield-beach.com>

Certified Nursing Assistant Supplemental Questionnaire

*QUESTION 1

Which of the following best describes your highest level of education?

- Less than High School
- High School Diploma or Equivalent
- Associate's Degree
- Bachelor's Degree
- Master's Degree or higher

*QUESTION 2

Which of the following best describes your experience in working with cognitively impaired adults or an equivalent combination of education, training and experience? Your response must be validated by the information provided in the **WORK EXPERIENCE** section of your application and will be verified by Human Resources if selected.

- No experience
- Less than 1 year
- More than 1 year but less than 2 years
- 2 years or more

*QUESTION 3

What is your level of experience in administering CPR, Heimlich maneuver, the use of blood pressure cuffs and stethoscopes?

- No experience
- Less than 1 year
- More than 1 year but less than 2 years
- 2 years or more

*QUESTION 4

Do you possess a current and valid Certified Nursing Assistant license? (If Yes, please attach to application)

- Yes
- No

*QUESTION 5

Do you have possession of a valid Florida driver's license with an acceptable driving history? (Must remain valid throughout employment)

- Yes
- No

*QUESTION 6

Has your driver's license ever been suspended, cancelled or revoked for any reason in the past 7 years?

- Yes
- No

***QUESTION 7**

Have you previously applied to this or any other position with the City of Deerfield Beach?

- Yes
- No

***QUESTION 8**

If yes, please state the position(s) and dates applied.

***QUESTION 9**

Where did you hear about this job opportunity?

- Governmentjobs.com
- LinkedIn
- Social Media
- Deerfield-beach.com
- Word of Mouth
- Other

* Required Question